

AGENDA for the meeting of the Full Council

Councillors are hereby summoned to attend the Additional Ordinary Parish Council meeting which will be held in **St Mary's C of E Primary School, CM22 7HH** on **2nd December 2024** at **8:30 PM** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Mrs. Trotzer Wilson
Clerk to the Council
27th November 2024

24/133 Chairman's Welcome and Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda. In accordance with Standing Order 3.f. no one person shall speak for longer than 5 minutes. At the close of this item members of the public will no longer be permitted to address the Council.

24/134 Apologies for Absence

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

24/135 Declaration of Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the Agenda in accordance with the Code of Conduct. Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter. Failure to register or disclose a disclosable pecuniary interest as set out in Table 1 of the Code of Conduct is a criminal offence under the Localism Act 2011. If in doubt seek advice from the Monitoring Officer.

(Background paper 24/135)

24/136 Legal Advice

This council resolves to allocate an additional budget of up to £3,000 to procure further legal advice regarding the disposal of land known as the Village Green, and to allow for a review of the parish council's legal report summary, as appropriate.

(Background Paper 24/136)

24/137 Disposal Notice

This council resolves to publish a Notice of Intended Disposal of Open Space Land in accordance with the Local Government Act 1972, relevant subclauses of Section 123 and 127. Exact wording of the notice to be coordinated with legal advice.

(Background Paper 24/137)

24/138 Stop Start Surfaces at the Village Green

At no cost to the council, HBO Youth FC proposes to lay tarmac chippings on either side of the field gate at the northeast corner of the green, as well as in front of the containers, to create a suitable surface where vehicles accessing the green for maintenance purposes are required to stop.

(Background Paper 24/138)

24/139 External Audit Report and Certificate

i.) To **NOTE** the Conclusion of Audit from the External Auditor for 2023/24.

ii.) To **RECEIVE** the final External Auditor Report and Certificate for 2023/24.

(Background Paper 24/139)

24/141 Benches

i.) To **CONSIDER** any quotes received for installing two benches on the Village Green.

24/141 Policies to Review and Adopt

i.) To **REVIEW** the Data Retention and Disposal Policy.

(Background Paper 24/141i)

ii.) To **REVIEW** the Recording Policy.

(Background Paper 24/141ii)

iii.) To **REVIEW** the Safeguarding Policy.

(Background Paper 24/141iii)

iv.) To **REVIEW** the Tree Policy.

(Background Paper 24/141iv)

24/142 Finance / Payments

i.) To **CONSIDER** the payment schedule.

(Background Paper 24/142)

24/143 Items for next agenda

24/144 Date of the next meeting

The next Full Council meeting is scheduled to take place on Tuesday 10th December, 2024 at 8pm in the School Hall.

- Close & Chairman's signature